



SEP 01 2016

DIVISION MEMORANDUM  
No. 514, s. 2016

**MONITORING EVALUATION AND ADJUSTMENT (MEA) DATA GATHERING ACTIVITY  
FOR THE FIRST QUARTER OF SCHOOL YEAR 2016-2017**

To: **Assistant Superintendents  
Division Supervisors/Coordinators  
District Supervisors/OICs  
Elementary and Secondary School Heads**

1. Per Regional Memorandum No. 0533, s. 2016, this Office announces the conduct of the **Monitoring Evaluation and Adjustment (MEA) Data Gathering Activity for the First Quarter of School Year 2016-2017** at the New Dining 2, DepEd Ecotech Center, Sudlon, Lahug, Cebu City on September 12, 2016 at 8:00 AM to 5:00 PM.
2. Participants to this activity are the **District Supervisors, Division Planning Officer, EPS II-M&E, SEPS-M&E, Division Supervisors and the Chiefs of SGOD and CID.**
3. District Supervisors are expected to prepare a powerpoint presentation of DsMEA results focused on the following:
  - a. Extent of the Implementation of SMEA;
  - b. DsMET Consolidations of the SMET-Consolidated Teachers' M&E Reports;
  - c. DsMET Consolidations of the School Reports on Education Resources;
  - d. DsMET Consolidations of the School Reports on SIP-AIP Physical and Financial Accomplishment;
  - e. DsMET Consolidations of the School Reports on Concerns, Issues, Gaps, and Problems (CIGPs);
  - f. DsMET Consolidations of the School Reports on GASTPE and SHS Voucher Program;
  - g. DsMET Consolidations of the School Report on the Utilization of GAA Funds for Special Programs and Projects;
  - h. DsMET Consolidations of School CIGPs with proposed resolutions;
  - i. DsMET CIGPs with proposed resolutions; and
  - j. DsMET major interventions to be implemented next quarter.
4. The tools to be used can be downloaded from **DMET RO7 Facebook Group**.
5. Travelling expenses, venue rental, snacks, lunch and other incidental expenses shall be chargeable against **Division MOOE Funds**, subject to the usual accounting and auditing rules and regulation.
6. This Memorandum also serves as participants' Authority to Travel.
7. Dissemination and compliance with this Memorandum is directed.

  
**RHEA MARA ANGTUD, Ed. D., CESO VI**  
Schools Division Superintendent

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